



## Pre-planning your funeral

The simplest and most organised way to ensure that your needs and wishes are carried out by your family when the time comes.



# Pre-planning

Although we don't like to think about it, the day eventually comes when we all need funeral services. Because Davis believes you should have the funeral that's right for you, we recommend that pre-planning is a good way to achieve this.

Many people feel comfortable about leaving the responsibility of arranging their funerals to family or friends. Others however may prefer to be a little more organised by leaving a plan, instructions, and even perhaps paying for their funeral ahead of time.

Our experience shows us that pre-planned and personalised funerals bring great comfort to families, reassured with the knowledge that they are fulfilling their loved one's wishes.

At Davis Funerals, we feel it is important that your personal wishes are carried out, so we record this information to ensure that your preferences are clear.

## Some personal choices you may like to consider are:

- The type and style of funeral you prefer
- Whether you wish to be buried or cremated
- Your choice and style of casket
- Your choice of flowers, music and readings
- Funeral venue and catering
- Any other special features you would like included in the service
- Placing of notices in newspaper

Remember, pre-planning a funeral helps you to choose the type and style of service you would like. If you would like some advice from experienced professionals, you can phone our office anytime on **09 638 9026** to make an appointment time that suits you.

## There are two ways that we can help you pre-plan your funeral


1. You may like to record your wishes privately by either completing the forms on the following pages, or filling them in online at **[www.davisfunerals.co.nz](http://www.davisfunerals.co.nz)**
2. You can contact our office on **09 638 9026** to make a time for one of our funeral directors to talk to you about pre-planning your funeral. We're here to help, and this consultation is absolutely free. We can meet at one of our offices, or in the privacy of your own home.

## A free pre-planning consultation

A pre-planning consultation with one of our experienced directors, will lead you through the general funeral process. You can then consider the range of funeral options available to you, and make decisions with the help of our experience and advice.

Your personal preferences for all aspects of your funeral will be recorded, and if required we can calculate a budget estimate for you.

A copy of these instructions can then be left with us if you wish. You will then be assured that when the time comes, all of your personal details and preferences can be carried out according to your exact wishes. Davis will of course keep your information securely and confidentially.



## It's all your choice

We believe that every funeral should be tailored around an individual's desires and needs, whether cultural, spiritual or personal. Here is some information that may help you pre-plan the funeral service that's right for you.

### Burial or Cremation

Burial or cremation is a personal choice. A burial will involve purchasing a plot and a fee for digging the grave. New Zealand law requires that all burials are in officially designated cemeteries, plots are available at both local authority and privately owned cemeteries in Auckland. We can help you with purchasing double plots if required, or arranging for headstone memorials.

A cremation offers further options for a final resting place as ashes can be scattered, buried, kept or divided amongst family members. If cremation is a choice you would like to make, please give some thought as to what you would like done with your ashes as it is often difficult for family to make this decision.

### Venues

Of course the choice of venue is up to the individual, and we encourage you to talk about venue ideas with us. The church is still a popular setting for funeral services, and they often have reception areas available for friends and family to get together after the service. For families without a church connection, we provide a chapel and reception lounge at each of our three locations. However it may be appropriate for a funeral service to take place at a sports club, an outdoor location, at home or at a cemetery or crematorium chapel.

### Caskets

The choice of casket and its decoration is often an opportunity for individual expression. Davis Funerals offers a range of traditional and contemporary caskets or coffins, including solid timber, veneer, customwood and eco friendly options. A catalogue is available from our office, or you may wish to visit one of our selection rooms situated at our Mt Eden and Henderson offices. Alternatively visit our website at [www.davisfunerals.co.nz](http://www.davisfunerals.co.nz).

### Minister or Celebrant

Clergy or celebrants often lead funeral services, but this too is entirely up to the individual's wishes. Davis is able to provide a suitable celebrant for the family if required.

### Flowers

Flowers are wonderful expressions of affection and sympathy, and a bouquet for the casket and other floral arrangements are popular. Davis Funerals can help coordinate your floral requirements, or you may choose your own florist if preferred.

### Music - Readings

Playing your favourite music is a simple way of personalising a funeral service. The singing of a hymn or song is also very popular, and many churches have a resident organist. For other venues Davis can also arrange a professional musician if required. Consider any favourite readings you may like to have included in the service.

### Other things to consider at the time of a funeral

Davis can provide personalised printed service sheets, multimedia pictorial presentations and catering choices for any venue.

**The most important thing to remember is that no matter how you record your wishes, you need to inform your next of kin where this information is stored.**



# Pre-paid funerals

For many people, pre-planning and pre-paying a funeral may go hand in hand. At the time of pre-planning a funeral, you also have the option of pre-paying for it. This option provides peace of mind that money is set aside for the funeral, and that this financial responsibility will not fall onto someone else.

Pre-paying for all or part of your funeral service helps to relieve your family and loved ones of the financial responsibility of the funeral expenses.

Pre-paid funerals up to \$10,000 are currently excluded from asset testing (under government legislation) when assessing eligibility for a subsidy for long term residential care for the elderly.

Pre-paid funeral fees are not held by Davis Funerals, or any other associated business. Davis Funerals complies fully with the pre-paid bylaws of the Funeral Directors Association of New Zealand and their Funeral Trust, who hold the funds until they are needed.

## FDANZ Funeral Trust

The FDANZ Funeral Trust is a pre-arrangement funeral plan available through members of the Funeral Directors Association of New Zealand (FDANZ), of which Davis Funerals is a member.

The FDANZ Funeral Trust is a secure way to pre-pay for your funeral. This Trust has been established by FDANZ to assist anyone to make arrangements for their funeral, or the funeral of another person such as a family member.

The FDANZ Funeral Trust is not an insurance policy. No health checks or personal questions are needed. Anyone can pre-arrange and pre-pay for a funeral with an FDANZ Funeral Director through the FDANZ Funeral Trust.

If you would like more information on pre-paid funeral plans, why not have a chat with one of our funeral planning specialists at Davis Funerals on 09 638 9026.

Davis Funerals endeavours to provide the funeral service that's right for every individual. We also provide support for grieving families and friends of loved ones. We're here to help, so feel free to call us any time that you need us.



# Pre-arrangement details

Once filled in, tell a family member where this document will be kept. This will ensure that your wishes will be met. Please call us on 09 638 9026 if you have any questions.

## Personal Details

First names \_\_\_\_\_ Surname \_\_\_\_\_

Residential address \_\_\_\_\_

Postcode \_\_\_\_\_

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_

If you are not a New Zealander, what year did you arrive in New Zealand? \_\_\_\_\_

Are you descended from New Zealand Maori?  Yes  No  Don't know

Ethnic group \_\_\_\_\_ Occupation \_\_\_\_\_

Father's full name \_\_\_\_\_

Father's occupation \_\_\_\_\_

Mother's full name \_\_\_\_\_

Maiden name \_\_\_\_\_ Mother's occupation \_\_\_\_\_

## Relationship status at present

- Married  In a Civil Union  Marriage/Civil Union Permanently Separated  
 In a De Facto relationship  Separated from De Facto partner  Marriage/Civil Union Dissolved  
 Spouse/Partner deceased  Never in a legal relationship

## Most recent Marriage/Union

Spouse/Partner full name \_\_\_\_\_ Date of birth \_\_\_\_\_

Spouse/Partner maiden name \_\_\_\_\_ Your age at marriage \_\_\_\_\_

Place of marriage \_\_\_\_\_ Sex of spouse/partner \_\_\_\_\_

## If previously married, please fill in the details below

Spouse/Partner full name \_\_\_\_\_ Date of birth \_\_\_\_\_

Spouse/Partner maiden name \_\_\_\_\_ Your age at marriage \_\_\_\_\_

Place of marriage \_\_\_\_\_ Sex of spouse/partner \_\_\_\_\_

## Living children

Birth date of each daughter \_\_\_\_\_

Birth date of each son \_\_\_\_\_



## Funeral Details

Name and contact details of solicitor who holds my will

---

---

Name and contact details of my next of kin

---

---

I wish to be buried

I wish to be cremated

---

---

Ashes instructions

---

---

Plot owned  No  Yes Cemetery

Plot Ref:

---

---

Place of service (*Davis Funeral Home, church, chapel, crematorium*)

---

---

Religion

Clergy/Celebrant

---

---

Casket

---

---

Hymns

---

---

Readings

---

---

Music

---

---

Flowers

---

---

Donations

---

---

Additional relevant information

---

---

---

---

---

---

---

---

---

---

Newspaper notices

---

---

---

---

---

## Privacy

Davis Funerals respect your privacy; your information is confidential and will not be shared with third parties.

Today's date

Email address

---

---



# My notifications

## Who should be notified after my death?

Listed below are organisations which may require notification following a death. This will assist your family to finalise affairs and obtain assistance required. You may like to note contact details beside those which are applicable.

### Professionals

Solicitor or Public Trust Office

---

Accountant

---

Executor of Will

---

Doctor

---

Dentist

---

Chemist

---

Specialist or Hospital

---

### Finance

Banks and other financial institutions

---

---

Insurance companies  
*(incl Life Insurers and Superannuation Funds)*

---

---

Employers

---

Credit Card providers

---

---

Department store accounts

---

Hire purchase companies

---

Home appliance and medical aid rentals

---

---

### Government

Inland Revenue Department

---

Electoral Office

---

Work & Income NZ

---

Local Council (rates)

---

Motor Vehicle Registry

---

### Services

Medicare and Health Funds *(e.g Southern Cross)*

---

---

Medic Alert

---

Utility providers *(phone, power, gas)*

---

---

### Clubs and Associations

Clubs, organisations and professional bodies

---

---

Church or religious organisations

---

---

Home care nursing services, meals on wheels

---

---

NZ Police (Firearms Licensing Section)

---

---

### Other

---

---

---



If you have any questions regarding funeral pre-planning, or any part of the funeral process, please give us a call.

### Davis Funeral Services Limited

#### Mt Eden

400 Dominion Road, Mt Eden  
PO Box 56013, Dominion Road  
Auckland 1446  
Phone 09 638 9026

#### Henderson

150 Central Park Drive  
Henderson  
Phone 09 835 3557

#### Pakuranga

2a Udys Road  
Pakuranga  
Phone 09 576 7108

Fax 09 638 6520 Email [office@davisfunerals.co.nz](mailto:office@davisfunerals.co.nz)